

PLAN RESPONSE TO IRE REQUEST FOR ADDITIONAL DOCUMENTATION TRANSMITTAL COVER SHEET

For use to submit a response to an IRE request for additional documentation from the Plan.

To ensure the additional documentation gets associated with the correct appeal case at the IRE, **please include this transmittal cover sheet with all responses provided.** If mailing or using courier services, please refer to the Contract Information in our Reconsiderations Manual for address information.

Portal Submission: Please Complete this Form Online in our Secure Portal and upload the related documentation.

Fax Submission: Please send the completed form and related documentation to C2C at:

Expedited Appeals: 904-539-4075
Standard Part B Drug Appeal: 904-539-4076
All Other Appeal Types: 904-539-4078

C2C Reconsideration Case Number: _____

Response Related to an Expedited Case?: YES _____ NO _____

Enrollee Name: _____

Enrollee HIC Number: _____

Identify Additional Documentation Submitted	Check if submitted